Secured Futures
A SECURED ALLIANCE AFFILIATE

TO SUBMIT THIS FORM
FAX: 215-358-2291
EMAIL: email@SecuredFutures.org
MAIL: 10439 S 51st Street STE 225, Phoenix, AZ 85044
PHONE: 602-635-6674

HOW TO SUBMIT TRUE LINK RECEIPTS

At Secured Futures, we're committed to processing your True Link requests swiftly and efficiently. To help us serve you better, please follow these guidelines when submitting your True Link receipts:

1. **Submit Itemized Receipts**
2. **Online Purchases:** If you made a purchase online, please send a screenshot of both the shopping cart and the receipt. This ensures we have a complete record of the items you bought.

For Email Receipts:

1. **Subject Line:** Include the **beneficiary's name** and "True Link Receipts" in the subject line.
2. **Clear Photos:** Take clear photos of each receipt. If you can't read it, we can't either.
3. **Attachments:** Attach the receipts as a PDF or photo.
4. **Email:** Send your email to email@securedfutures.org.

For Fax Receipts:

1. **Label Receipts:** Write the **beneficiary's name** on the top of each receipt.
2. **Keep Copies:** Make a copy for your records.
3. **Fax Number:** Fax your receipts to 215-358-2291.

For USPS Mail:

1. **Label Receipts:** Write the **beneficiary's name** on the back of every receipt.
2. **Keep Copies:** Make a copy for your records.
3. **No Tape or Staples:** Please do not tape or staple receipts.
4. **Mailing Address:**
   - Secured Futures
   - 10439 S. 51st Street, Suite 225
   - Phoenix, AZ 85044-8626

If you have any questions, please contact us at 602-635-6674 or email@securedfutures.org.

PLEASE ALLOW 5-8 BUESINESS DAYS FOR PROCESSING. INCOMPLETE FORMS WILL BE RETURNED.
FORMS ARE AVAILABLE ON OUR WEBSITE IN THE RESOURCE LIBRARY.
SECUREDFUTURES.ORG